**Sandwell Metropolitan Borough Council**

**Learning Services**

**Admission to Year 3 (Junior School) September 2024**

This form should be completed by **Sandwell** residents only. If you live outside Sandwell please complete the form available from the Council area in which you live. If you are in doubt about your home Council please see your council tax statement. Before completing your form please read the “Information for Parents” booklet which you may view a copy online at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions). Please return your completed form to the Admissions address shown on page 4

**1. Child’s Details**

|  |  |  |
| --- | --- | --- |
| **First name** | **Middle name** | **Surname** |
|  |  |  |

Child’s Date of Birth Male Female

Day Month Year

**2. Children in public care and children who were previously in care**

Is the child in public care, previously in public care, adopted, or are subject to a residence order or special guardianship?

 Yes No If yes, please state which Local Authority

 Please provide all official documentation with the application form

**3. Special Educational Needs**

Does your child have a **Confirmed** of Education, Health and Care Plan (EHCP)? Yes No

**4. Child’s Home Address**

This must be the address where the child normally lives. If this is different from the parent/carer’s address give on page 4 of this form, please explain why on a separate sheet of paper. Similarly, if parents share custody, please state this and give both addresses on a separate sheet of paper.

|  |  |
| --- | --- |
| House Number/Name |  |
| Street Name |  |
| Town |  |
| Postcode |  |

|  |  |
| --- | --- |
| Child’s Current School |  |

**5. Your Local Authority**

**Please provide a copy of your council tax bill. If you are not a Sandwell resident you can not apply using this application form, you must apply through the Local Authority which you live.**

When did you move into Sandwell?

|  |
| --- |
|  |

**6. School Preferences**

Please insert the School name of up to six Junior schools in preference order. These may include Sandwell schools or any school which is situated outside the Borough as your application details will be passed to the relevant Local Authority. Details of all schools together with contact information can be viewed at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions). Please include in the lower part of the preference box the name and date of birth of any sibling (brother or sister) who will be either attending the Infant or Junior School in September 2024. Please refer to the school’s prospectus for each school’s individual requirements and **check that you have completed any additional forms required.**

|  |  |  |
| --- | --- | --- |
| **First** | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

|  |  |  |
| --- | --- | --- |
| **Second** | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

|  |  |  |
| --- | --- | --- |
| **Third** | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

|  |  |  |
| --- | --- | --- |
| **Fourth** | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

|  |  |  |
| --- | --- | --- |
| **Fifth** | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

|  |  |  |
| --- | --- | --- |
| **Sixth**  | School Name |  |
|  |
| DfE No |  | Postcode |  |
|  |
| Provide details of the **youngest** brother/sister already attending the school |
|  |
| First Name |  | Surname |  |
|  |
| Date of Birth |  |  | Male |  | Female |  |

**If you are applying for a place on medical grounds you must ensure that you complete the appropriate additional form and send directly to School Admissions (Address on page 4)**

Below is a list of Sandwell Junior Schools, you can also apply for schools outside of Sandwell, details will be found on the Authorities website.

Abbey Junior, Barclay Road, Smethwick, B67 5LT

DfE 333-2101

Devonshire Junior Academy, Auckland Road, Smethwick, B67 7AT

DfE 333-2124

Moat Farm Junior Trust, Brookfields Road, Oldbury, B68 9QR

DfE 333-2134

Ocker Hill Academy, Gospel Oak Road, Tipton, DY4 0DS

DfE 333-2061

Tipton Green Junior, Park Lane West, Tipton, Dy4 8LE

DfE 333-2082

Wood Green Junior, Hobs Road, Wednesbury, WS10 9BW

DfE 333-2051

|  |  |
| --- | --- |
| Reasons for preference | **First Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

|  |  |
| --- | --- |
| Reasons for preference | **Second Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

I

|  |  |
| --- | --- |
| Reasons for preference | **Third Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

|  |  |
| --- | --- |
| Reasons for preference | **Forth Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

|  |  |
| --- | --- |
| Reasons for preference | **Fifth Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

|  |  |
| --- | --- |
| Reasons for preference | **Sixth Preference** |
| If you have included this school as a preference for religious reasons please state your religion |

**7. Parent’s / Carer’s Details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** |  |  | **Forename** |  |  | **Surname** |  |

|  |  |
| --- | --- |
| **Relationship to Child** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Home telephone no. |  |  | Daytime telephone no. |  |
|  |  |
| Mobile no. |  | Email address |  |

**Address (if different from child’s address given on page 1)**

|  |  |
| --- | --- |
| House Number/Name |  |
| Street Name |  |
| Town. |  |
| Postcode |  |

**8. Declaration and signature of Parent / Carer**

**Checklist (please tick boxes as necessary)**

I acknowledge the detailed guidance is available in the “Information for Parents” booklet which is published online at [www.sandwell.gov.uk/schooladmissions](http://www.sandwell.gov.uk/schooladmissions)

I have completed and sent any other documentation required to support my/our preference(s).

I declare that the information I have supplied is correct and complete. I understand that if it is suspected incorrect information has been supplied the matter will be passed to the Counter Fraud Unit for further investigation in relation to addresses.

I understand that if it is decided I have supplied incorrect information then the application could be cancelled and any subsequent offer of a school place may be withdrawn.

Your completed form should be returned To **Admissions, PO Box 16230, Sandwell Council House, Freeth Street, Oldbury, West Midlands, B69 3EX or email** **annual\_schooladmissions@sandwell.gov.uk**

I wish to apply for the schools listed in section 6 of this form, which I have listed in order of my preference. I certify that I am the person with parental responsibility for the child named in section 1 and that the information given is true to the best of my knowledge and belief. I understand that any false or deliberately misleading information given on this form and/or supporting papers, or any relevant information withheld may render this application invalid and could lead to the withdrawal of a school place for my child.

**Signature of Parent(s)/Carer(s)**

|  |  |  |
| --- | --- | --- |
| Name: |  | Date: |

**If you are a non-EU citizen the information provided on this form together with any supporting documentation, is subject to verification by the Home Office. To be entitled to a state education in a UK school you must have a visa for the UK *in excess of six months.***

**Privacy Notice –** To understand more about why we collect your information, what we do with your information, how you can access your information, your personal information rights, how and to who to raise a complaint about your information, please visit our privacy notice page at http://www.sandwell.gov.uk/privacynotices