

This leaflet explains how we work to keep children safe by telling you:

- How children can be harmed
- What school must do to keep children safe from harm
- What parents must do to help their children be safe and enjoy school.

### Child Protection

This is an important subject in which all staff receive regular training. Our priority is to work with parents but there may be times when we have to involve other people.

Everybody has a responsibility to keep all children under the age of 18 safe. Harm is identified in four ways:

**Physical**—This is when a child is deliberately hurt or injured

**Sexual**—This is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, e.g. being made to look at an inappropriate image.

**Emotional**—This is when a child is made to feel frightened, worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home, fighting or using violence

**Neglect**—This is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or not keeping a child safe.

## Safeguarding Staff



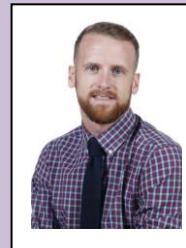
**Mrs J Moulder**  
Designated  
Safeguarding Lead



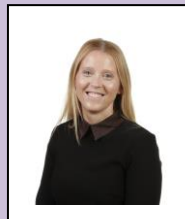
**Mrs E Shaw**  
Deputy Head Teacher  
Deputy DSL



**Mrs A Scotney**  
Deputy Head Teacher  
Deputy DSL



**Mr L Climpson**  
Assistant Head  
Teacher



**Mrs G Wilding**  
Assistant Head Teacher

School Governor with responsibility for  
Safeguarding;  
**Ms Hannah Massey**



## Moat Farm Junior School

### Parent Information and Visitor Safeguarding Guidance

### Safeguarding Statement

Moat Farm Junior School is committed to Safeguarding and promoting the welfare of all our children. It is a requirement that all staff, visitors and volunteers share this commitment.

We have a duty of care to our children to pass on any information about them which is a concern to a Designated Safeguarding Lead (DSL) responsible for Safeguarding.

### What School Must Do

A child should be able to go to school and feel safe so that they can achieve their very best.

- Anybody who works or volunteers at Moat Farm Junior School will have DBS clearance to make sure they are safe to work with children and then trained to identify child abuse and what to do if they are concerned.
- Visitors will be asked to sign in at reception and will be issued with a pass which must be displayed all times.
- The school has a Safeguarding Team, who have had extra training to know what to do when a concern is brought to them (Please see back of leaflet for Safeguarding Staff).
- We will always listen to parents and work closely with them if we are concerned about their child but, sometimes, we may not be able to discuss our concern. The school has a safeguarding policy which tells you more about this and when we must speak to the police or children's services. Please ask us about how you can see a copy of this policy.
- We will help children to learn about keeping themselves safe. Lessons can include healthy eating, anti-bullying, e-safety, road safety and healthy relationships. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.
- We prohibit the use mobile phones or cameras on site. For safeguarding reasons, we kindly ask that parents and visitors turn off their mobile phones whilst on the premises.



### What Parents Must Do

Parents are the most important people to keep their children safe. You should always

- Feel confident to raise concerns about your child.
- Talk to school if you need help or support.
- Read the school policies about safety issues.
- Let the school know if your child has a medical condition.
- Let the school know if you have any court orders relating to the safety of your child.
- Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility.
- Who will be dropping off or collecting your child and two other emergency contacts. You must inform the school of any changes to agreed arrangements.
- Let the school know if your child is going to be absent and the reasons why.

**Complaints** — If you have any complaints about how the school is working with you or your child please feel confident to speak to us. The Head Teacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the governing body.

### Safeguarding Issues

**Attendance**—Your child's attendance is monitored daily and significant absences are always followed up by the Education Welfare Officer. The school has an attendance policy that you should read and understand.

**Behaviour** — Moat Farm Juniors has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We understand that children do sometimes make wrong choices and this will be dealt with by an adult who will listen to the children involved and help them resolve the situation.

**Child on Child abuse (Peer on Peer abuse)** - It is recognised that sometimes children are capable of abusing their peers. Child on child abuse involves someone who abuses a 'vulnerability' or power imbalance to harm another, and have the opportunity or be in an environment where this is possible. The procedure for dealing with this is in the school's Safeguarding Policy.

**Bullying** — The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems. The school has an anti-bullying policy that you should read and understand.

**Health and Safety**—Everyone at Moat Farm has a responsibility to keep adults and children working in a safe environment. The school has a clear health and safety policy which everyone must follow. The school have fully trained first aiders to deal with any accidents in school.

**E-safety** - The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world. To support parents, the school has e-safety information to help keep your children safe both in school and at home.