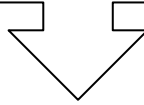




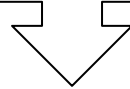
Moat Farm Junior School
Where we prepare for tomorrow by achieving today

Parental contact regarding queries or concerns

If you have a concern or query regarding your child, you must first speak to your child's class teacher. Class teachers are usually available at the end of the school day until 3:30pm. If your child's class teacher is unavailable, please ring school on 0121 552 1215 so that a message can be left with your child's teacher to contact you.

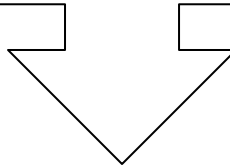


Once the class teacher has been in contact with you, please allow them time to address any concerns/queries you may have. Sometimes they may need time to investigate any incidents. Once dealt with, class teachers will contact you again to update you.



If, after initial contact with the class teacher, you are still concerned/ have a query regarding your child, please contact school on 0121 552 1215 and ask for a member of the Pastoral Team or one of the Assistant Head Teachers to contact you.
The members of the Pastoral Team are Mrs M Moulder (SENCO) and Mrs J Barnett.
The Assistant Head Teachers are Mrs G Wilding (Upper school) and Mr L. Climpson (Lower school).

The member of staff who contacts you will depend upon their availability and area of



On some occasions you or the member of staff may want to involve the Heads of School, Mrs A Scotney and Mrs E Shaw, in discussions regarding queries or concerns about your child. If this is the case, you will be contacted via telephone to speak to either or be invited into school to discuss matters further.

