

Click into the **Reading Records** Channel on the left hand side of the child's class

Blue 5 ...

General

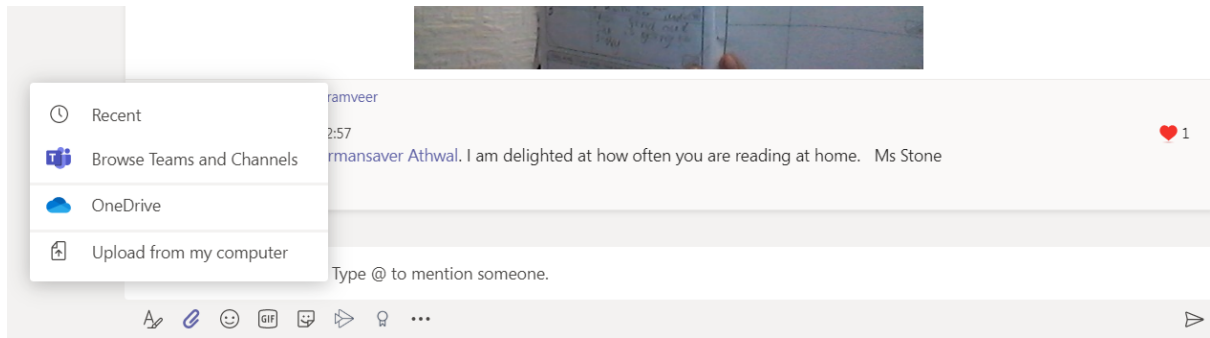
Book Reviews ...

Reading Records

Click **new conversation/post** (different devices phrase it differently)

The screenshot shows a WhatsApp chat interface for a channel named "Reading Records". At the top, there are navigation options: "B5 Reading Records", "Posts", "Files", "Notes", and "+". On the right, there are icons for "Team" and "Meet". The main chat area contains a post with a photo of a reading record sheet. The photo shows a table with columns for "Date", "Page", "Character", "Action", and "Response". The text in the photo includes "page 15-18", "Character: Mrs. Pumphrey", "Action: She was very kind to her", and "Response: She was very kind to her". Below the photo, there is a blue bar representing a reply, with a "4" next to a thumbs-up icon. Below the reply bar, there is a "1" next to a heart icon. At the bottom of the chat, there is a "New conversation" button with a paperclip icon.

On a laptop - click the **paperclip**, **upload from my device** (you will have needed to send a photo to your computer), click the photo/photos/pdf (if you scanned the document in), open and then send (click **the paper aeroplane** on the far right of the conversation box).



On a mobile, ipad or tablet - there should be a picture of a camera, this will open your camera roll (you may need to allow access if you haven't done so already), click the photo or photos and then select attach and send.